

*Board Minutes July 12, 2023*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
July 12, 2023**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at 6:01 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Mrs. Yuenge Groce, Board President announced that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey

**FLAG SALUTE**

**Board Members**

Sister Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Heidi Holden
Joan Hoolahan	Daffonie Moore (Arrived 6:30PM)	Nilda Wilkins

**Student Representative:**

**District Representatives:**

Elsinboro: Damian Carlson  
Quinton: Joanne Nacucchio  
Mannington: Dee DiTeodoro (Absent)

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilme, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School (Absent)
Dr. Meghan Taylor, Director of Special Services (Absent)	Mark Baker, VP Salem Middle School
John Mulhorn, Principal Salem High School	Michele Beach, VP Salem Middle School (Absent)
Jordan Pla, VP Salem High School (Absent)	Syeda Carter, Principal John Fenwick Academy
Darryl Roberts, VP Salem High School	Shasharaa Blackshear, VP of Early Childhood
	Ryan Caltabiano, Director of Curriculum, Instruction, and Grants

**OTHERS:** Mr. Corey Ahart, Esq.

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

*Board Minutes July 12, 2023*

2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

**There was no Audience Participation**

**BOARD COMMITTEE REPORTS**

Curriculum - Good

Finance - Good

Personnel – Good; Some issues to be discussed in Executive Session; SCEA negotiations to be scheduled

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

John Fenwick Academy – had a great school year

Salem Middle School – had a great school year

Salem High School – had a great school year

**SUPERINTENDENT'S COMMENTS/REPORTS**

- Introduced Mr. Mark Baker (Vice Principal at SMS) and Mr. Daniel Mendoza (Health/Phys Ed/Head Football Coach SHS)
- Learning Acceleration program after the school year ended
- Summer School started July 5<sup>th</sup>
- Community perception re: SHS construction delay – see Facebook page for construction updates

**EXECUTIVE SESSION**

Motion (SCA/CC) Board adopted the following Resolution to go into executive session at 6:15PM:

*RESOLUTION*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is Personnel. Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed. The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

*Board Minutes July 12, 2023*

**Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**RETURN TO REGULAR SESSION**

Motion (CC/HH) Board to return to open session at 6:58PM.

**Motion approved by unanimous voice vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**PRESENTATION**

- Solar Project presentation was given by Kim Schalek of Salmon Ventures

Motion (CC/HH) Board approved the regular minutes of June 14, 2023 Board of Education meeting.

**Motion approved by unanimous voice vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

\_\_\_ Motion (CC/HH) Board approved the Board Secretary's reports in memo: **#2-A-E-1.**

- A. \*Board approved the transfer of the funds pursuant to 18A:22-8.1 for the month of May 2023.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending May 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending May 2023 as follows:



\_\_\_\_\_  
Board Secretary



\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2023 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending May 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Board approved the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
Board approved Purchases Report for Jun 2023: \$521,358.64

*Board Minutes July 12, 2023*

Board approved Payment of Bills for June 2023 :

General Account                    \$361,936.25

Confirmation of payrolls for

June 8, 2023	General Acct. Transfer	\$509,262.62
June 9, 2023	General Acct. Transfer	\$498,025.99
June 15, 2023	General Acct. Transfer	\$196,303.85
June 30, 2023	General Acct. Transfer	\$230,312.93

**Motion approved by unanimous voice vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**Miscellaneous**

**Upon the Recommendation of the Superintendent of Schools**

Motion (CC/HH) Board Approved: **#2-F-1**

1. Board approved the submission of the Individuals with Disabilities Education Act, Part B (IDEA-B) application for the fiscal year 2023-2024 for the following amounts. These funds are utilized for out of district placement tuition costs.

- IDEA Basic – \$406,586.00
- IDEA PreSchool - \$10,496.00

2. Board approved to apply for and accept the Elementary and Secondary Education Act (ESEA) Grant for the 2023-2024 school year in the amount of:

Title I:	\$1,283,013.00
Title I, SIA:	\$36,400.00
Title II:	\$92,596.00
Title IV:	\$65,276.00
Total:	\$1,477,285.00

3. Board approved the submission of the Perkins Secondary Consolidated Application and the acceptance of the award in the amount of \$18,534.00 for the school year 2023-2024.

4. Board approved the Fresh Fruit and Vegetable Program budget for October 2023-June 2024:

- John Fenwick Academy:                    \$21,780.00
- Salem Middle School:                    \$25,300.00

5. Board approved for Mrs. Linda DelRossi to mentor Ryan Caltabiano, Director of Curriculum, Instruction, and Grants. Mrs. DelRossi will mentor Mr. Caltabiano beginning July 1, 2023 through June 30, 2024. Mrs. DelRossi's per diem rate will be \$522.87.

6. Board authorized Herbert Schectman to submit the School Business Administrator's contract for review to the county office for the contract period July 1, 2023 through June 30, 2024.

*Board Minutes July 12, 2023*

7. Board approved the annual summer Literacy Event. The event will be held on Saturday, July 22<sup>nd</sup> at Salem High School from 11:00AM to 3:30PM. 40 Salem Middle School students from grades 3-5 were selected to attend with members of their families. Total expenditure is \$8,970.00.
8. Board approved the following JFA staff to serve as members of the Intervention and Referral Services Team for the 2023-2024 school year:

Shasharaa Blackshear	Assistant Principal of Early Childhood PK-2
Tonya Connor	PK-K Social Worker
CST	Designated representative
JFA Representative	Effective School Solutions (ESS)
Dale Garner	1 <sup>st</sup> -2 <sup>nd</sup> Transition Coach
To be Determined	Reading Specialist
Jill Sutton-Parris	Nurse (as needed)

9. Board approved the following SMS staff to serve as members of the Intervention and Referral Services Team for the 2023-2024 school year:

Mark Baker	Vice Principal
Michele Beach	Vice Principal
Pascale DeVilme	School Principal
Gary Crowe	School Counselor
Kaitlin Weidner	School Counselor
Sandra Laubengeyer	School Nurse

10. Board approved the following SHS staff to serve as members of the Intervention and Referral Services Team for the 2023-2024 school year:

Jordan Pla	Assistant Principal – SIRS Coordinator
Curtis Schofield	SIRS Facilitator
Susan Nitshe	School Nurse
Anthony Farmer	Special Education Teacher
Micah Hauenstein	Regular Education Teacher
Eric Fizur	Regular Education Teacher
Janine Champion	Child Study Team representative
David Hunt	Guidance Counselor
Regina Gatson	Guidance Counselor
Montrey Wright	Family Coach
John Bacon	District Truancy Officer
Kellie Smith/Curtis Schofield	School Based Youth Counseling Services
Scott Martin	ESS Counselor

11. Board approved the assignment of Karen Pastor to the JFA School Improvement Panel for the 2023-2024 school year.
12. Board approved the assignment of Lisa Morris to the SMS School Improvement Panel for the 2023-2024 school year.
13. Board approved the assignment of Scot Levitsky to the SHS School Improvement Panel for the 2023-2024 school year.

*Board Minutes July 12, 2023*

Motion approved by unanimous voice vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0

**Miscellaneous**

Motion (CC/HH) Board Approved: #7-D-1

- Board approved to officially certify that the following graduates received the Salem High School diploma for satisfactory completion of the Salem Board of Education and the State of New Jersey requirements for high school graduation:

Dey'nayah Monet Alexander-Harrington	Aryanna Hollie Kernan
Za'Nyia Tonyel Allen	Emmanuel Lamont Lane † Φ
Demetrius Barnes-Jones	Ka'Yon Ta'Kyli Lewis
Abdul Ahmad Bell, Jr.	Kaheem Charles Martin
James Vermont Bell, Jr.	Abigail Melendez Rodriguez
Evan Andrew Biddle † Φ *	Faith Emily Mitchell † Φ
Trinahj Lavel Billip	Anjelique Nyssa Ortiz
Abigail Rose Boggs † Φ *	Christopher Nasir Patterson
Oceana Detra Brison	Jeremiah Nazir Patterson
Tynasia Deshea Brown	Lailah Mona'E Penn
Jahki Hakeem Coates	La'nashza Shay'Keisha-Morray Perkins
Joseph Gabriel Colon-Bernard	Benjamin James Pittman
Fashia Amelia Comerford † Φ *	Omarion Leon Preston
Angaleik Lee Cooper	Hayden Theodore Renner
Montasia Dawniese Cooper	Juanesha Denise Reyes
Ivan Louis Cornelious	Tarrah Lynn Roberts †
Tah'Jherria Sherea Cross	Zihir Mekhi Robinson
Lucieris Abigail Cruz Maldonado	Myles Joseph Rodgers † Φ *
Isabella Faith Dennis † *	Ciara Maxine Ruple
Zoe Elaine Eldridge † *	Joshua Manuel Sanchez
Larry Louis Faulkner, Jr.	Randall Lee Sayers, III † Φ *
James Calvin Fogg † Φ *	Mone't Ebony Seals
Abigail Brooke Forrest † Φ *	Anthony Ameer Selby
Holton Wingfield Frank † *	Hannah Jean Sharp † Φ *
Aryana Lee Furbush-Brewer † Φ *	Jayson Andrew Sheppard
Jay-Den Joshua-Marreese German-Dairsow †	Megan Melaina Simpkins † *
Alex Immanuel Gomez † *	Amare Lamont Smith †
Reyna Maria Gonzalez-Rivera	Mikayla Lee Smith
Anyna Jaden Goodwin †	Yamil Jose Soto Cruz
Amber Rose Haire † Φ	Zayd Amir Thomas † *
Laura Elizabeth Hassler † Φ *	Joseph James Trinkle, Jr.
Mikaiya Rain Humphreys † Φ *	Tatiana Marie Trinidad
Kylah Damijhea Jackson	Landon Nathan Truesdale † Φ
Taniushka Iveliz Jimenez Ramos	Caitlyn Grace Turner † Φ
Nala Nichole Johnson	JaeLynn Ny'Jae Turner
Ethan Phillip Johnson	Serenity Marie Turner
Ziana Quanmera Johnson	Molly Sue Vengenock †
Zaheim Tacarfree Jones	Kevin Alain Villalpando
Jaymir D'Juan Jones	Pri'Zye Jakere Watson
	George Edward Watts, Jr. †
	Jamal Ramel Williams
	Jayara Verneese Wright † Φ *

*Board Minutes July 12, 2023*

† Honor Student  
Φ IB Diploma Candidate  
\* National Honor Society

Motion approved by unanimous roll call vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0

**Personnel**

**A. Resignation/Retirement**

**Upon Recommendation of the Superintendent of Schools**

Motion (CC/HH) Board Approved: #8-A-1

1. Board approved the resignation of Rebecca Elder, School Counselor at Salem Middle School, effective August 31, 2023.
2. Board approved the resignation of Edward DeStefano, Social Studies Teacher at Salem High School, effective June 30, 2023.

Motion approved by unanimous voice vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0

**B. Employment**

**Upon the Recommendation of the Superintendent of Schools**

Motion (CC/HH) Board Approved: #8-C-1

1. Board approved the below salaries for Non-Unit employees, effective July 1, 2023 for the 2023-2024 fiscal year:

Name	Title	3.5% Salary for 2023-2024	Stipend
Bacon, John	Truancy Officer	\$66,435	\$2,000 Homeless Liason
Carpo, Robert	Technology Coordinator	\$65,883	
Doubet, John	Technology Coordinator	\$59,874	
Henry, Robin	Treasurer	\$4,579	
Hildreth, Nancy	Confidential Secretary	\$44,905	\$612 Confidential Secretary
Idimaogu, Chibuzor	Technology Coordinator	\$51,140	\$21,020 District Data Specialist
Primas-Garner, Dale	Transitional Coordinator	\$79,072	
Russell, Devon	Payroll/HR Accountant	\$62,506	
Schofield, Curtis	Youth Development Specialist	\$55,169	
Smith, Kellie-Ann	SBY Program Coordinator	\$71,719	
Spence, Dennis	Facilities Manager	\$98,575	
Thompson, Dr. Jacquelyn	Mental Health Counselor	\$57,375	
Wright, Montrey	Family Coach Specialist	\$68,188	

*Board Minutes July 12, 2023*

2. Board approved the below revised stipend due to lack of Boiler's License.

Employee Name	Job Title	Salary***	Longevity	Boiler's License Stipend	Other Stipends
Dilks, Marie	Custodian	\$38,667	\$1,500.00	None	
Justice, Derek	Custodian	\$43,433	\$1,500	None	\$1,856*
Ray, Charles	Custodian	\$51,170	\$1,250	None	\$1,969**

\*Head Custodian

\*\*Maintenance I

\*\*\*Salary indicated is the current salary of the 2022-2023 school year and will be adjusted upon settlement of contract.

3. Board approved for the below Salem School District student to work as part of the Summer Youth Employee program from July 13<sup>th</sup> 2023 to August 31, 2023 at the rate of \$14.14 per hour.

Detric Simmons                      Position: General Maintenance                      Shift: 7:00 AM to 11:00 AM

4. Board approved the employment of Kaitlin Weidner as a School Counselor for the Salem Middle School effective September 1, 2023 to June 30, 2024. Ms. Weidner's salary will be \$64,318.00 (MA Step 10) per annum. The salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

5. Board approval the employment of Lauren Maulo as a Sixth Grade Social Studies Teacher for the Salem Middle School effective September 1, 2023 to June 30, 2024. Ms. Maulo's salary will be \$54,368.00 (BA Step 1) per annum. The salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

6. Board approved the employment of Christopher Lambert as Teacher of History at Salem High School effective September 1, 2023 to June 30, 2024. Mr. Lambert's salary will be \$54,368.00 (BA Step 1) per annum. The salary indicated is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

**Motion approved by unanimous roll call vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**C. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion (CC/HH) Board Approved: **#8-D-1**

1. Board approved the below Fall 2023 Coaching position. Stipend is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract

<b>Football</b>	Assistant Coach (JV)	\$3,822	Eric Fizur
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*Board Minutes July 12, 2023*

2. Board approved a \$375.00\* clothing allowance to Custodial, Maintenance and Security employees.

**DEPARTMENT OF FACILITY OPERATIONS**

<b>Custodians</b>	<b>Maintenance</b>	<b>Security</b>
Dilks, Marie Evans, Morris Justice, Derek Smith, Andre Smith, Edwin Turner, Neil	Cole, Joseph Hand, Robert Ray, Charles Weiss, Barry	Brown, Larry Gullett, Bonita Murray, John Nock, Tyrone

\*Clothing allowance amount is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

3. Board approved the following Athletic Support Staff position for the Fall 2023 season:

Position	Number of Games	Stipend*	Staff Member
Ticket Taker	4	\$55.70	Melinda Marcano

\*Stipend is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

4. Board approved for Nicholas Cesario to work Summer Band Camp at Salem Middle School at the rate of \$35.00 per hour. Number of hours to be determined. Salary is the salary of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

**Motion approved by unanimous roll call vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**Monthly Reports**

Motion (CC/HH) Board Approved: **#13-1**

1. Board approved the monthly reports for filing: (attached)

**Motion approved by unanimous roll call vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**

**Miscellaneous**

Motion (CC/HH) Board Approved: **#15-1**

1. Board approved the below Volunteer Coaches for the Fall 2023 season:  
Football: Amir Mansour and Shane Bigelow
2. Board approved for Football Coaches Daniel Mendoza, Dione Alston and Eric Fizur, and up to 35 members of the Salem High School football team, to attend a football camp at Virginia Tech University, Blacksburg, VA. The costs, including travel expenses and lodging will be \$10,500.00. Travel arrangements are being handled by Patten Travel. The trip will run from 7/27/23 to 7/29/23.

*Board Minutes July 12, 2023*

**Motion approved by unanimous voice vote of 10-0-1: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: Bentley #1**

**ADJOURNMENT**

Motion (CC/HH) Board adjourned the July 12, 2023 meeting of the Salem City Board of Education at 7:12 PM.

**Motion approved by unanimous roll call vote of 11-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins, Carlson, Nacucchio; Nays: 0, Abstain: 0**